

Lopez Island Library Board of Trustees
Special Meeting
November 6, 2019

Approved as amended December 9, 2019

Special Board Meeting Call to Order:

Chair Bob Buchholz called the special session of the November 6, 2019 meeting of the Lopez Library Board of Trustees to order at 9:08am.

Members Present: Trustees Bob Buchholz, Michael Moore, LeaAnn Rolla, and Constance Euerle.

Guest: Connie Holz

Staff: Sam Bernardi, Claudia Rempel, Malia Sanford, and Ingrid Vliet were also present.

Agenda Approval: The brief agenda was presented for approval.

MSP Constance Euerle moved and LeaAnn Rolla seconded a motion to approve the agenda as presented. Motion passed.

Special Session: The purpose of the special session was to discuss the library's organizational structure with staff input.

The minutes will show that the executive session began at 9:08am and ended at 10:30am. No decisions were made or actions taken.

Executive Session: At 10:30am the meeting convened in executive session. The purpose of the executive session was to discuss the Library's 2020 budget.

The minutes will show that the executive session began at 10:30am and ended at 11:14am. No decisions were made or actions taken.

Open Session:

Energy Audit: Michael Moore received a quote from a business that conducts energy audits. This will give the board some information to update the library in future.

Chair Bob Buchholz called for a motion to approve an energy audit of the library.

MSP LeaAnn Rolla moved and Constance Euerle called for a motion to conduct an energy audit of the library. Motion passed.

46 **Adjournment:** With no other business on the agenda, Bob Buchholz called for a motion to
47 adjourn the meeting.

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50 **MSP** Michael Moore moved and LeaAnn Rolla seconded the motion. Motion passed.

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53 The meeting adjourned at 11:15am.

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55 Respectfully submitted: _____

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Board Secretary

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58 Approved: _____

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Board Chair