

Library Board of Trustees
Regular Meeting
August 18, 2026
Approved September 22, 2026

Members Present: Trustees Ann Grech, Robin Ross, Shari Lane, and Thomas Vinje

Absent: Phyllis Potter

Staff Present: Darren Hoerner, Director

Call to Order: Chair Ann Grech called the regular meeting of the Lopez Library Board of Trustees to order at 12:01 p.m.

Public Comment: No member of the public was present.

Approval of the Agenda

MSP: Shari Lane moved, Robin Ross seconded approval of agenda as amended to move up the meeting with Ellen Zocher to 12:15.

Friends of the Library Report

(Submitted informally by Darren Hoerner in the absence of any Friends' representative)

The Taskmaster show was a great success, with new people previously not involved in Library-related activities present and significant funds raised.

Karen Eames and Darren Hoerner continued their meetings with major donors, at the pace of about one meeting per month.

The migration of the donor database has been completed.

Prior Month's Minutes Approval

MSP: Thomas Vinje moved, Robin Ross seconded the approval without amendments of July 17, 2026, Regular Meeting minutes. The motion was unanimously approved.

Routine Matters

Vouchers:

7/17/26 - \$5,872.51

8/12/26 - \$29,270.28

Payroll and Benefits

6/30/26 – Salary - \$18,797 Total Personnel Expenses - \$24,347

7/15/26 - Salary - \$19,744 Total Personnel Expenses - \$25,355

Surplus: \$295

Treasurer's Report (August 2026)

Funds received from Friends have been moved to the capital improvements account.
Funds received from property taxes are ahead of projection.

Director's Report

New State Librarian: Darren reported on the appointment of a new State librarian, Melanie Sky Weaver. Darren knows Melanie and believes she will be good in that role. She is attuned to the needs of small rural libraries like ours.

Congressional Delegation Visit on 8/14: Darren reported on the visit by the delegation led by Congressman Rick Larsen. The meeting was productive, including making a connection with two of Congressman Larsen's staff members. Both Congressman Larsen and our library representatives noted the importance of Federal funds to support libraries.

Meeting with new Community Alchemist: Our new Community Alchemist, Ellen Zocher, joined the meeting to introduce herself to the Board and to explain what she has done so far in her new role and what she envisions for the future. The Board welcomed her initiatives.

Old Business

Open Positions – Communications Planning Position: The conclusion has been reached that more consultation with staff is required before proceeding with any hire for this position.

After further discussion, the team will let us know what they suggest we do.

Capital Projects Subcommittee Report: The subcommittee did not meet, so no report was provided.

Meeting with County Commissioner Jane Fuller Regarding San Juan County's Change to Payroll Processing and Bank Account Policies: Prior to the meeting, we provided Commissioner Fuller a copy of the State Auditor's June 2026 guidance. She confirmed it would be useful to seek further clarification from the County and the State.

New Business

Special Meeting for August 21st with HKP: We will meet with HKP to discuss the options for the roof project, with an eye to helping us decide which options to pursue for the project.

Resolution 2026-01 Claims Agent 2026 Thomas Vinje moved, and Shari Lane seconded that the Board adopt this Resolution. The Resolution was unanimously adopted.

Resolution 2026-02 Transfer of Funds to LGIP: Ann Grech moved to adopt a Resolution to transfer \$300,000 from the library's operating budget to LGIP. Robin Ross seconded the motion, which was unanimously approved.

Procurement Policy Adjustment – approval threshold for the Director: Ann Grech moved and Robin Ross seconded a motion to raise the threshold for expenses the Director may approve without Board approval from \$10,000 to \$25,000.

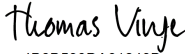
Adjournment

Next **Special** Meetings:

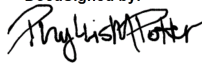
August 21, 2026

If necessary, September 1, 2026 (First Tuesday of the month)

Next **Regular** Meeting: September 15, 2026 (Third Tuesday of the month, noon to 2pm)

Respectfully submitted: 
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Board Vice Chair

Approved:  
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Board Secretary

Approved: 
0A97AAB47B054D1...

Board Chair