

Library Board of Trustees
Regular Meeting
February 24, 2026
Approved March 17, 2026

Members Present: Trustees Robin Ross, Ann Grech, Phyllis M Potter in person.

Members Absent: Shari Lane and Thomas Vinje

Staff Present: Darren Hoerner, Director

Guest: Karen Eames, Friends of the Library

Call to Order: Chair Ann Grech called the regular meeting of the Lopez Library Board of Trustees to order at 12:08 p.m.

Public Comment: A member of the public was present and expressed his appreciation of the library and all it provides.

Approval of the Agenda

MSP: Robin Ross moved, Phyllis M Potter seconded approval of the agenda as submitted. The motion passed unanimously.

Friends of the Lopez Library Report

Chair Karen Eames reported that the Friends are just getting underway with 2026 planning in greater detail. They are putting together their Spring Appeal, which may take two forms – one general and one focus on larger donors. Nils (their bookkeeper) has created a custom database for them. The Friends are still looking to replace their Treasurer.

Prior Month's Minutes Approval

MSP: Robin Ross moved, Ann Grech seconded the approval of January 20, 2026, Regular Meeting minutes, as submitted. The motion passed unanimously.

Routine Matters

- Vouchers:

- 1/23/26 - \$20,723.43
- 2/3/26 - \$15,401.74
- Payroll and Benefits:
 - 12/31/25 - Salary - \$22,269 Total Personnel Expenses - \$33,249
 - 1/15/26 - Salary - \$16,842 Total Personnel Expenses - \$26,850
- Surplus: 67

MSP: Phyllis M Potter moved, Ann Grech seconded, the approval of the above. The motion passed unanimously.

Treasurer's Report (January 2026)

- 1) Operating cash balance: \$113,459.44 (SJC Treas)
\$69,420.83 (Banner Bank acct 4078)
- 2) Revenue: property tax \$2,251.51; ytd \$2,251.51
Other - \$11,482.42 misc.rev; ytd \$11,482.42
- 3) Our Year End balance at the Seattle Foundation is \$140,433.37

Director's Report: Darren announced that the Community Alchemist position has been filled by Daniel Millard, and the staff are thrilled with the quality of the applicants for the position. Many of them expressed interest in servicing the library in other ways.

Old Business

- Communication with the County Commissioner: discussion tabled until March when Thomas and Shari can be present.
- Review of Services Policies: The one remaining policy to be reviewed (Exhibits and Art) is not yet ready.
- Grant Application to the Cultural Access Program: The grant was submitted under the aegis of the Friends of the Library, but then the SJC legal counsel determined that the library was ineligible after all.
- Capital Improvements Subcommittee – The Subcommittee will be meeting for the first time in a week. Darren presented another candidate/member for approval: Rebecca Penkala


MSP: Phyllis M Potter moved, Robin Ross seconded a motion to approve Rebecca Penkala as a member of the Capital Improvements subcommittee. The motion passed unanimously.

New Business -- None

Adjournment

With no further business on the agenda, Robin Ross moved, Phyllis M Potter seconded, a motion to adjourn. Motion unanimously passed at 12:38 p.m.

Respectfully submitted:  
Board Secretary

Approved: 
Board Chair