

**Library Board of Trustees**  
**Regular Meeting**  
**April 21, 2026**  
**Approved May 19, 2026**

**Members Present:**

Trustees Ann Grech, Robin Ross, Shari Lane in person. Thomas Vinje via zoom

**Members Absent:**

Phyllis Potter

**Staff Present:**

Darren Hoerner, Director

**Guest via zoom:** Rose Kapolczynski via zoom, representing Friends of the Lopez Island Library

**Call to Order:** Chair Ann Grech called the regular meeting of the Lopez Library Board of Trustees to order at 12:02 p.m.

**Public Comment:** No member of the public was present.

**Approval of the Agenda**

**MSP:** Robin Ross moved, Thomas Vinje seconded approval of the agenda as submitted. The motion passed unanimously.

**Friends of the Lopez Library Report**

Rose Kapolczynski reported that Friends have raised about \$26,000 in 2026 to date for Project Little Red. During the next phase of fundraising the Library Director and the Chair of Friends will identify and meet with major donors. Project Little Red has raised considerable funds toward the goal of \$2,000,000 over 5 years and is optimistic about meeting the timeline. In order to meet the requirements of the matching grant from Washington State (Library Capital Improvement Program, LCIP), a letter has been drafted, to be counter-signed by the Friends (FOLIL) and the Lopez Island Library Board of Directors, to commit to moving the matching funds into the Lopez Library account by June 1, 2026. The project needs to be completed by June 30, 2027.

## Prior Month's Minutes Approval

**MSP:** Ann Grech moved, Robin Ross seconded the approval of March 17, 2026, Regular Meeting minutes, as submitted. The motion passed unanimously.

## Routine Matters

- Vouchers:
  - 3/11/26 - \$8,226.07
  - 3/27/26 - \$6,423.47
- Payroll and Benefits:
  - 2/28/26 - Salary - \$13,300 Total Personnel Expenses - \$18,174
  - 3/15/26 - Salary - \$15,084 Total Personnel Expenses - \$20,127
  - Surplus: 344

**MSP:** Robin Ross moved, Thomas Vinje seconded, the approval of the above vouchers and surplus. The motion passed unanimously.

## Treasurer's Report (March 2026)

- 1) Operating cash balance: \$164,737.88 (SJC Treasurer)  
\$64,621.48 (Banner Bank acct #4078)
- 2) Revenue: property tax \$71,656.83; ytd \$170,933.30  
Other - \$351.75 misc.rev; ytd \$13,344.60

## Director's Report

- Update on Community Alchemist: After a brief time at the Library the Community Alchemist recruited early in 2026 resigned to pursue a lifetime dream. Laurie Parker will now take part in the Community Alchemist job concerning art and the Artists in Residence program. A separate individual will be recruited to undertake the aspects of the other programs that were part of the original job description.
- Update on Teen Intern Hires: Three of this year's teen interns will be continue working during the summer and be joined by four new interns (2 on customer support and two on library services): two other teens are potentially joining the summer programs. All teens will start in mid-June.
- Dolly Parton Imagination Library: State funding for the Dolly Parton Imagination Library has ended. However, the program, currently with 44 Lopez children enrolled, has proved so valuable that the Lopez Library will continue the program, either through Lopez Library funds or potentially through the San Juan County United Way.

- Capital projects ADA research results: The question was what ADA requirements the Lopez Library might need to fulfill while undertaking some infrastructure improvements. Enduris (insurance lawyers) suggested asking MRSC for guidance. The decision was made to request a facility access assessment to ensure we meet requirements.
- Institute of Museums and Library Science (IMLS): The Trump administration withdrew its appeal of the judicial order that it cannot eliminate the IMLS; however, they have put the initial budget for IMLS at \$0. Congress needs to reauthorize and fund IMLS by September 2026.

## **Old Business**

- Capital Projects Subcommittee Report: All members of the Subcommittee for Capital Projects have now had a thorough tour of the Lopez Library and its infrastructure issues. Two approaches to the next stages were discussed: design-bid-build vs design-build. The first approach has the advantage of hiring one person to manage the bid process and oversee the building. The trustees approved of the design-bid-build approach. Costs were discussed. A timeline is being formulated.
- Communication with the County Commission: A letter to the County Commissioners has been drafted by two trustees to express our concern that the Lopez Library may not be conforming to Washington State RCW policies as we accommodate changes in financial matters mandated by San Juan County. The draft was reviewed by all trustees and some changes requested.
- Operational and Services (Exhibits and Displays) Policies - Final Approval. The draft policy for Exhibits and Displays was reviewed. This was the last policy to be reviewed for Library and Operational Services. All new and revised policies for Library and Operational Services and the short introductory paragraph for the same were approved by all trustees as of this meeting. They will now be available on the website.

**New Business.** No new business was brought to the Board.

**Adjournment:** Ann Grech made the motion to adjourn at 13:46, Shari Lane seconded. The motion to adjourn was unanimously approved.

Next **Regular** Meeting: May 19, 2026 (Third Tuesday of the month, noon to 2pm)

Signed by:  
Robin Ross  
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Respectfully submitted: \_\_\_\_\_  
Board Treasurer

DocuSigned by:  
Angela Foster  
95F90B3AEC21438...  
Approved: \_\_\_\_\_  
Board Secretary

Signed by:  
Ann Grech  
0A97AAB47B054D1  
Approved: \_\_\_\_\_  
Board Chair