

Policy Title	Physical Asset Donation		
Approval Date	December 17, 2024	Revision Date	April 21, 2026
Related Policies	Naming and Recognition		
Statutory Reference	RCW 27.12.210		
Purpose	To establish guidelines and authority for the evaluation, acceptance, use, and disposition of substantial physical asset donations to the Lopez Island Library District (“LILD” or “Library”).		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Lopez Island Library District (“LILD” “Library”) policies and practices prevail.

The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

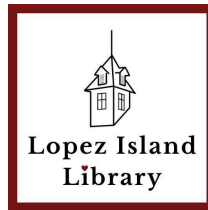
Policy:

When a substantial physical asset, such as a piece of art, is offered to the LILD, final decision-making authority is designated to the LILD Board of Trustees.

Trustees will consider:

1. Expected costs to LILD associated with accepting and maintaining the asset.
2. Potential risks and liabilities that may be incurred by the acceptance of the donation.
3. Anticipated requirements for staff time.
4. Potential compatibility with placement, maintenance and repair of the asset in consideration of other uses of LILD building and grounds.
5. LILD does not accept donations that are overtly or expressly assert a political or religious position.

The artist and/or donor is responsible for appraising the charitable value of the



donation.

Upon approval of the Board of Trustees to accept a gift of an asset, all donations must conform to the following:

1. LILD reserves the right to use the donation in a manner that best suits the library district.
2. Upon acceptance of the donation, LILD takes full ownership of the asset and shall be entitled to sell, donate, or otherwise transfer ownership in a timeframe of their choosing.
3. If the donation is damaged, the LILD will undertake steps to see if a repair is possible. If funds are required for repair, it will be taken at the LILD's discretion.

LILD will make a good faith effort to implement this policy in a fair and consistent manner. The Director will establish administrative procedures necessary to implement this policy.