

<b>Policy Title</b>	Computer, Wireless Network and Internet Use		
<b>Approval Date</b>	April 21, 2026	<b>Revision Date</b>	
<b>Related Policies</b>	Safety of Children and Vulnerable Adults in the Library Collection Development Code of Conduct Confidentiality of Library Records Patron Privileges and Responsibilities Social Media		
<b>Statutory Reference</b>	RCW 9.68.130 47 C.F.R. § 54.520 18 U.S.C. 1460 18 U.S.C. 2256		
<b>Purpose</b>	To define the conditions and responsibilities associated with use of Lopez Island Library District provided public access computers, internet access, and wireless hotspots in District facilities and remotely.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

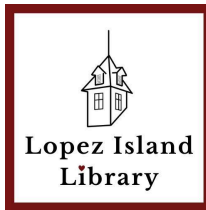
In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Lopez Island Library District (“LILD” “Library”) policies and practices prevail.

The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

**Policy:**

**Definitions:**

- **Compromising Computer or Network Security:** Conducting activities that will alter, damage, disable, vandalize, or otherwise harm computer equipment, hardware, software or networks.
- **District Network and Hardware:** Includes all District provided hardware (such as computers and wireless hotspots), network access, and internet access.
- **Illegal Activities:** Activities in violation of federal, state, or local law.



- Sexually Explicit Material: Images which fall under the definitions of sexually explicit material as stated in Washington Statute, RCW 9.68.130(2).

### **Background**

Lopez Island Library District makes Internet resources, together with a collection of physical library materials and access to licensed electronic resources, available to customers in support of the Library's mission.

The LILD offers materials and information in a variety of formats and media, with selection guided by the Collection Development policy. Internet resources enhance the collection in size, depth, and breadth. The Library provides public computers with standard computer software that can be used to access the Internet. In addition, customers may use their own devices to access the Internet on the library's public wireless network or through Library provided wireless hotspots. In compliance with the Children's Internet Protection Act (CIPA) and subsequent court rulings, the LILD employs Internet filtering software and other technology protection measures on all Library public computers and the Library's public wireless network.

### **General Policy**

The LILD prohibits the following while using any LILD resource, including LILD Network and Hardware (Library public computers, the Library's public wireless network, and LILD-provided wireless hotspots): engaging in illegal activities; accessing, viewing, or printing any illegal, obscene, or sexually explicit material, or engaging in activities that compromise computer or network security.

### **Filtering**

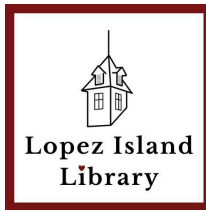
For all LILD public computers and the Library's public wireless network, the Library utilizes filtering technology as required by the Children's Internet Protection Act (CIPA) which mandates that any public library using federal funding must filter, for both adults and minors, Internet access to visual depictions that are obscene<sup>1</sup> or child pornography<sup>1</sup>.

### **Requests to "block" or "unblock" an Internet site**

No filter or technology is 100% effective and may still allow access to information or sites that are objectionable or potentially harmful. Conversely, filters may inadvertently block sites that do not fall within the intended scope as defined above.

A customer may request that an Internet site be blocked or unblocked for "bona fide research or other lawful purposes"<sup>2</sup>, by contacting library staff.

The site will be reviewed in a timely manner. Decisions about whether to block or unblock a



site will be made in accordance with LILD guidelines and an initial response will be sent to the customer within two (2) business days of receiving the request.

The LILD will not accept or respond to requests by anyone who does not qualify as a Library Patron per the Patron Privileges and Responsibilities Policy.

### **Computer and Internet Safety**

The District respects the rights and responsibilities of parents or guardians in determining and monitoring the use of the Internet by their children under the age of 18. The LILD advises parents/guardians that it cannot assure children's safety and security while using the Internet in the library. When children use social networks, electronic mail, chat and other forms of direct electronic communication, the Library cannot protect against unauthorized access, including "hacking," and other unlawful online activities.

Furthermore, the Library cannot protect against unauthorized disclosure, use and dissemination of personal identification information regarding children if children provide such information while using the Internet. It is the responsibility of parents or legal guardians to monitor Internet use of their minor children.

### **Wireless Hotspots**

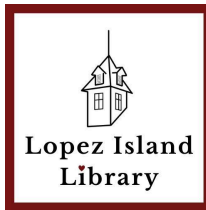
The LILD may offer wireless hotspots or other similar devices that customers can borrow to access the Internet via a third-party vendor. While the Library provides the devices, the network over which customers can access the Internet using these devices is provided and managed by the third-party vendor and may be filtered at the Basic level.

### **Network and Computer Security**

The LILD employs measures designed to prevent access to sites or functions that would compromise Library computer or network security or would alter, damage, disable, vandalize, or otherwise harm computer equipment, hardware, software or networks. Library computers provide basic software and the ability to transfer content to mobile storage. The Library is not responsible for data that may be lost or damaged while using library computers, networks, or wireless hotspots.

The LILD advises public wireless network users to take appropriate precautions when using this service, and to have up-to-date virus protection on their devices. The Library is not responsible for any information that is compromised or for any damage caused to hardware or software due to security issues.

For security and network maintenance purposes, the LILD may monitor individual equipment or network traffic on all Library public computers, the Library's public wireless network, and/or LILD provided wireless hotspots at any time. The Library has the authority to disconnect any device from the Library's public wireless network or disable Library



provided wireless hotspots for suspected and/or actual violation of this policy or any other related policy.

When using LILD Network and Hardware, individuals are expected to use the Internet in a manner consistent with the purpose of the library and with respect and consideration for other customers. Violation of this or any related policy may be cause for a temporary or permanent prohibition from future use of library equipment or facilities. Illegal activities may be reported to law enforcement.

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LILD will make a good faith effort to implement this policy in a fair and consistent manner. The Director will establish administrative procedures necessary to implement this policy.

1. The Children's Internet Protection Act (CIPA) provides United States Code citations for the definitions of "obscene" (18 U.S.C. § 1460) and "child pornography" (18 U.S.C. § 2256). The Act itself defines "harmful to minors" in Section 1703 (b)(2). See also 47 C.F.R. § 54.520(a)(4)(iv). Full text of CIPA from US Government Printing Office: <http://www.gpo.gov/fdsys/pkg/PLAW-106publ554/pdf/PLAW-106publ554.pdf>
2. 47 C.F.R. § 54.520(c)(2)(i); Federal Communications Commission's Children's Internet Protection Act (CIPA) Guide: <http://www.fcc.gov/guides/childrens-internet-protection-act>