

Policy Title	Community Partnership and Sponsorship		
Approval Date	April 21, 2026	Revision Date	
Related Policies	Naming and Recognition		
Statutory Reference			
Purpose	To define the conditions and responsibilities associated with partnership and sponsorships between Lopez Island Library District (“LILD” or “Library”) and community entities.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Lopez Island Library District (“LILD” “Library”) policies and practices prevail.

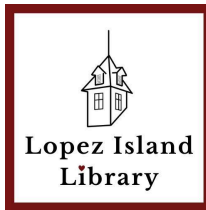
The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy:

Definitions:

Community Partner: An institution, business, nonprofit organization, community group, or other governmental agency that, in the determination of Library staff, has a community-oriented purpose that is complementary to that of the Library. For clarity, the use of the term “partner” does not connote and shall not result in the establishment of a partnership pursuant to Title 25 Revised Code of Washington, as amended.

Community Partnership: A relationship between the Library and a partner that involves an exchange of services, use of facilities, a newly created service or event, or other transaction that is mutually beneficial to both the Library and the partner and is of benefit to the community. Both the Library and the partner contribute equitably to the enterprise. For the purpose of clarity, the use of the term “partnership” does not connote and shall not result in the establishment of a partnership pursuant to Title 25 Revised Code of Washington, as amended.



Sponsor: An institution, business, nonprofit organization, community group, or individual that makes a contribution of benefit to the Library.

Sponsorship: A mutually beneficial exchange between the Library and a sponsor, whereby the sponsor contributes funds, products, or services of a defined value and in turn, receives recognition, acknowledgement, or other promotional considerations from the Library.

General Policy:

The Library seeks and encourages the support of institutions, businesses, nonprofit organizations, and community groups to enhance or improve Library activities, facilities, services, events and/or programs through the establishment of sponsorships and community partnerships. These relationships create new opportunities to improve the quality of life in the communities the Library serves in a manner that furthers the mission, vision, and values of the Library and its community partner(s) or sponsor(s).

Guidelines:

Certain guidelines apply in deciding the specific nature and conditions of acceptable partnerships and sponsorships. As determined by the Director community partnerships and sponsorships:

- Must align with the District’s strategic priorities and be in the best interest of the Library and its library customers.
- Must be consistent with the Library’s mission, vision, and values.
- Must be consistent with all Library policies.
- Must be approved by the Director or designee, and approved by the LILD BoT, as required.
- May require a written memorandum of understanding or formal written agreement between the LILD and community partner or sponsor outlining each party’s responsibilities or activities.

Community partners and sponsors will be provided recognition commensurate with the level of their contribution as determined by the Library.

LILD will make a good faith effort to implement this policy in a fair and consistent manner. The Director will establish administrative procedures necessary to implement this policy.