

Policy Title	Bulletin Boards and Community Interest Publications		
Approval Date	April 21, 2026	Revision Date	
Related Policies	Facility Use for Political Purposes		
Statutory Reference			
Purpose	To provide guidelines for use of public bulletin boards and the distribution of publications of general community interest in the Lopez Island Library District.		

In the event of the amendment of any law, regulation, or ordinance incorporated into this policy or upon which this policy relies, the policy shall be deemed amended in conformance with those changes.

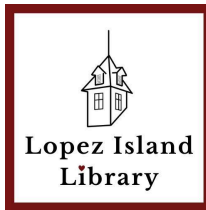
In cases where this policy conflicts with any local ordinance, state or federal law, the terms of that law, and its underlying rules or regulations shall prevail. In all other cases, Lopez Island Library District (“LILD” “Library”) policies and practices prevail.

The Board reserves the right to change and/or modify this policy at any time, as circumstances dictate and in accordance with applicable law.

Policy:

LILD may provide bulletin boards and information distribution areas as part of its role as a community information center. Depending upon available space, the LILD may allow postings or distribution of free publications of general community interest under the following guidelines:

- * All materials must be approved by designated LILD staff before being posted or distributed.
- * Preference will be given to materials from government agencies, non-profit organizations, community organizations and educational institutions, and of educational, cultural, and general interest to the local community.
- * If available space isn’t sufficient to meet demand, priority will be given to information most closely related to services, programs, activities and events in the local community.
- * Items promoting religious doctrines, partisan political materials or petitions are prohibited.
- * Notices and materials will clearly identify the person or organization responsible for the



content.

* Approval of items for posting or distribution does not constitute or imply LILD endorsement of the organization submitting the item(s) or its content.

* LILD staff will determine the suitability and quantities of material, and the duration of availability.

Approved items will be posted or distributed as soon as possible based on available space and the guidelines outlined above. All materials are checked regularly to remove outdated materials. The LILD reserves the right to remove any material at any time, and to dispose of materials not in accordance with the above guidelines.

LILD will make a good faith effort to implement this policy in a fair and consistent manner. The Director will establish administrative procedures necessary to implement this policy.