

Library Board of Trustees
Regular Meeting
May 20, 2025
Approved June 17, 2025

Members Present: Phyllis M Potter, Robin Ross, Shari Lane, Ann Grech, Thomas Vinje

Staff Present: Darren Hoerner, Claudia Rempel

Also Present: Karen Eames

Call to Order: Chair Robin Ross called the regular meeting of the Lopez Library Board of Trustees to order at 12:06pm.

Public Comment: None

Approval of the Agenda

MSP: Ann Grech moved, Thomas Vinje seconded approval of the agenda as presented. Motion passed unanimously.

Friends of the Library Report:

Karen Eames reported that, while there was a good response to the Spring Appeal, none of the organizations seemed to be doing well this year with the Give Lopez Campaign. Currently much of the Friends Board is away from the island, and so there is a feeling of “the calm before the storm” with all that will be going on this summer. She also reported they have hired an accountant.

Prior Month’s Minutes Approval

MSP: After the correction of a couple of typos, Ann Grech moved, Thomas Vinje seconded, approval of the minutes from the April 15, 2025 Regular Meeting and the May 7, 2025 Special Meeting. Motion passed unanimously.

Routine Matters

- Vouchers: 4/5/25 \$16,832.38; 4/22/2025 \$7,872.26
- Payroll and Benefits: Total Personnel Expenses 3/31/2025 \$21,120; 4/15 \$20,496
- Surplus: 211

MSP: Phyllis M Potter moved, Shari Lane seconded, approval of Voucher, Payroll and Benefit expenses and the surplus count. Motion passed unanimously.

- Financial Report:

1) Operating cash balance: \$299,643.47 (SJC Treas) & \$3,766.87 (Banner Bank old acct 3518) & \$48,743.38 (Banner Bank new acct 4078)

2) Revenue: \$property tax (\$236,256.71; year-to-date \$336,668.13) & \$other (\$18,146.41; year-to-date \$19,161.89 & \$21,000 in grants (Spanish lessons, Museum)

Seattle Foundation Finances: \$122,553.74

Director's Report

- Status of State and Federal funding for Libraries: Changes occur daily, so it is difficult to say anything much that is definitive. It appears clear that by fall, however, we will be losing large portions of or all of funding that either directly or indirectly sustains the Lopez Library. These cuts come from both the Federal Government (via IMLS cuts) and State cuts in the Library budget. The State Library alone stands to lose some 50 employees, and many programs (such as the Braille Library, support for rural libraries through consulting and training, Internet support, Various state databases, funding for the Dolly Parton Project for youngsters. Also, greatly endangered one of our most heavily used resources: Libby, the source for e-books. Darren is working with other Librarians, both at the State and County level to see about establishing consortia pricing and subsidies that would make our continued use more affordable.

- Update: San Juan County PFAF: Darren Asked approval to apply for this grant again.

MSP: Phyllis M Potter moved, Thomas Vinje seconded, approval of Darren's request to apply for the County's PFAF grant. Motion passed unanimously.

Old Business

- It was discussed that we need to make a formal Resolution registering our concern that having bank accounts in the Library's name and with its EIN might be counter to the Washington State RCW that governs libraries. Before the next meeting we will put together a timeline of all the written and oral communication about the changes in accounting practices subsequent to the July notice by the San Juan County auditor so that they may be included in the Resolution.

- Levy lift information: The Trustees reviewed the future website content, including the FAQs and made some suggestions and minor changes. WE also discussed the careful line we are required to walk as Trustees when discussing the Levy lift with people.

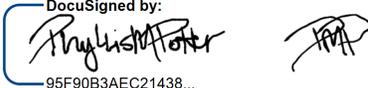
- Trustee Manual – Ann will send out a list of what she believes should be included in our record keeping protocol, and asks that we all respond and contribute to the document. It was decided that basic descriptions of Officer duties will be included in the body of the text of the manual, and an expanded description found in the appendices.

New Business: None

Adjournment:

With no further business on the agenda, Phyllis M Potter moved, Shari Lane seconded a motion to adjourn. Motion unanimously passed at 2:04pm

Next Regular Meeting: June 17, 2025 (Third Tues of the month, noon to 2pm)

Respectfully submitted:  
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Board Secretary

Approved: 
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Board Chair