

Library Board of Trustees  
Regular Meeting (Hybrid)  
March 19, 2024

Approved as amended April 16, 2024

**Members Present:** Trustees Connie Holz, Constance Euerle via Zoom

Phyllis M Potter, Robin Ross, and Shari Lane in person

**Staff Present:** Darren Hoerner

**Guests Present:** Brady Smith, Lopez School Superintendent

**Call to Order:** Chair Robin Ross called the regular meeting of the Lopez Library Board of Trustees to order at 12:03 pm.

### **Approval of the Agenda**

**MSP:** Phyllis M Potter moved, Connie Holz seconded, approved unanimously.

### **Friends of the Library Report**

As Karen Eames is recovering from surgery, Darren reported that the Friends are willing to try to fundraise whatever amount we need. Darren will bring to them our request to achieve the match for the LCIP grant.

### **Prior Month's Minutes Approval**

**MSP:** Connie Holz moved, Constance Euerle approval of the minutes from the February 20, 2024, regular meeting. Motion passed unanimously.

### **Routine Matters**

- Vouchers: 01/29/24 \$6,443.70; 2/12/24 \$9,331.28
- Payroll and Benefits: 02/25/24 – salary/hourly \$29,530.57; benefits \$17,999.42
- Surplus: 129

**MSP:** Phyllis M Potter moved, Constance Euerle seconded approval of Voucher, Payroll and Benefit expenses and the surplus count. Motions passed unanimously.

- Financial Report:  
Operating cash balance \$89,889.05, Seattle Foundation 4th quarter - \$113,962.30

### **Director's Report**

• **Library hour survey:** As a result of the Community survey, Library hours will be expanding as follows – extra half hour on weekdays, longer Saturday hours.

• **Potential grant proposals:** 1) Pilcrow grant for Children’s books; 2) one for tabletop games; 3) Thrift Store Grant targeted to support some programming; 4) State of WA Tourism grant for arts (appears to match Nikyta’s program for Artists in Residence to fund); 5) T-Mobile Hometown grant for capital improvements. The NEA grant will be applied for next year.

• **Legislative update:** One Bill approved by the Legislature limits “open carry” firearms in Libraries and will be implemented 90 days after passing.

• **Out-of-office:** Darren will be out of office April 27 – May 15

*Executive Session from 12:55-1:00pm to discuss a complaint. No decisions were made; no actions were taken.*

**Superintendent of LI School District - 1:00-1:15 pm - Brady Smith:** After introductions, Superintendent Smith told us some of his background and areas of particular concern with the school. He hopes that an increased School/Library partnership will benefit all.

**Old Business**

• **Meng Analysis \_ FCA report:** All members of the Board were impressed with the thoroughness of the Facilities report provided by Meng but agree that several of their estimates for repair/replacement need to be adjusted up by 25-30% to reflect pricing in the islands.

• **LCIP proposal - match sources:** The Library needs to put up \$276.9K for this match grant. The Friends of the Library have graciously agreed to try to raise whatever the library cannot. After much discussion of our available funds,

**MSP:** Shari Lane moved; Phyllis M Potter seconded that the Library Board commit \$125K of existing funds towards the LCIP grant match.

**New Business**

• **Annual review – Director:** Noted that, while it needs to happen, too many other things have priority now, and we will revisit this in a couple of months.

**Adjournment:** With no further business on the agenda, Phyllis M Potter moved, and Shari Lane seconded a motion to adjourn. Motion unanimously passed at 2:13pm

Next Regular Meeting: April 16, 2024 (Third Tuesday of the month, noon to 2pm)

Respectfully submitted:   
Board Secretary

Approved:   
Board Chair