

Library Board of Trustees
Regular Meeting – Hybrid Meeting
May 16, 2023
Approved as amended June 20, 2023

Members Present: Trustees Constance Euerle, Shari Lane, Phyllis M Potter, Robin Ross.
Absent: Connie Holz,

Staff Present: Darren Hoerner

Guests Present: Friends of the Library Board Chair Karen Eames

Regular Board Meeting Call to Order: Co-Chair Robin Ross called the meeting of the Lopez Library Board of Trustees to order at 12:06 pm. The meeting was both in person and via zoom.

Approval of the Agenda

MSP: Phyllis M Potter moved, Constance Euerle seconded, approved unanimously as amended.

Friends of the Library Report: Karen Eames reported that they are encouraged by the response to the brochure sent out to all Lopez mailing addresses, plus Lopez property owners who have addresses off island. To date they have received over \$8500 from this appeal. The Friends plan to have a presence at the Saturday Farmer’s Market, as well as the July 4th Book Sale. They are also planning a” substantial donor” fundraising event in August, with pianist Josh Nelson. Karen plans to attend the Spirit Awards event to represent the Friends of the Library as a Volunteer organization.

Prior Month’s Minutes Approval

MSP: Robin Ross moved, Phyllis Potter seconded approval of the minutes as amended from the April 18, 2023, regular meeting. Motion passed unanimously.

MSP: Robin Ross moved, Shari Lane seconded approval of the minutes from the May 2, 2023, special meeting. Motion passed unanimously.

Routine Matters

Vouchers (04/29/23 \$10,788.40) were submitted for April.

Total Payroll and Benefits: (salary/hourly \$28,859.59; benefits \$19,574.00) were submitted 04/25/23.

- Surplus: 594 Materials weeded.

MSP: Constance Euerle moved, Phyllis M Potter seconded approval of Voucher, Payroll and Benefit expenses. Phyllis M Potter moved, Constance Euerle seconded, approval of the surplus count. Motions passed unanimously.

Financial Report: While we are a little behind where we were this time last year in terms of property tax revenue, Treasurer Euerle is not worried. Cash in hand in operating fund is \$293,450.

Director's Report:

Legislative Update: The Legislature session is wrapping up. On the partially good news front, 12 libraries received Capital Improvement funds, including San Juan Library.

The Teen Interns program received nine applicants, and all interviews have been completed so the library staff is deciding.

Reminder to RSVP for the Volunteer Appreciation Party on June 1 at 4 p.m.

Old Business

Facilities

- Installation of the fire alarm and monitoring system is almost complete. The system will be tested soon and inspected the following week.
- Darren reviewed our coverage, but it is still unclear what, exactly constitutes appropriate level coverage for a unique building such as ours.

Finances

- Only slight changes have been made in the protocol for trustee review of financial documents.


New Business:

Adjournment: With no further business on the agenda, Constance Euerle moved, Shari Lane seconded a motion to adjourn. Motion unanimously passed at 1:55pm.

Next Special Meeting: June 6, 2023, at noon, in person in the Library Meeting room and zoom.

Next regular Meeting: June 20, 2023, at noon, in person in the Library Meeting room and zoom.

Respectfully submitted: 
Board Secretary

Approved: 
Board Chair