

Library Board of Trustees
Regular Meeting – Hybrid Meeting
July 18, 2023

Approved as amended August 15, 2023

Members Present: Trustees Connie Holz, Shari Lane, Phyllis M Potter, Robin Ross, Constance Euerle

Staff Present: Darren Hoerner

Guests Present: Friends of the Library Board Chair Karen Eames.

Regular Board Meeting Call to Order: Chair Robin Ross called the meeting of the Lopez Library Board of Trustees to order at 12:07 pm. The meeting was both in person and via zoom.

Approval of the Agenda

MSP: Phyllis M Potter moved, Connie Holz seconded, approved unanimously.

Friends of the Library Report: Karen Eames reported on the wonderful success they have had at the Farmers' Market, and then went on to say that sales were almost double the previous year's sales at the July Fourth Booksale – approximately \$7,800.

Prior Month's Minutes Approval

MSP: Connie Holz moved, Constance Euerle seconded approval of the minutes from the May 16, 2023, regular meeting. Motion passed unanimously.

Routine Matters

- **Vouchers: 06/26/23 \$3608.55.**
- **Payroll and Benefits: 06/25/23 – salary/hourly \$28,509.46; benefits \$19,200.46**
- **Surplus: 389**
- **Financial Report: Operating cash balance \$278,643.04**

MSP: Phyllis M Potter moved, Constance Euerle seconded approval of Voucher, Payroll and Benefit expenses and the surplus count. Motions passed unanimously.

Director's Report:

- Facilities: Everything is working!
- Darren said he was working in partnership with the LIFRC on renewing the 21st CCLC grant that provides year around programing for youth.

Staff Update

Beth came in a gave a PowerPoint presentation on the library's inaugural Mindful Birding program which began in April. Several of the Strategic Initiatives were met, and there are some fascinating correlations between the practices of Mindfulness and Birding. Bookmarks were created for the program and various guides and other resources were featured. It was a popular program and is scheduled to resume in the fall.

Old Business

Code of Conduct: It is apparent that the Library's Code of Conduct needs some review as part of the larger Policy Manual revision. As much discussion the Board agreed on the following elements as core to the new Code: 1) no illegal activities permitted, 2) we require conduct that protects both patrons and staff, 3) we require conduct that protects Library materials and facilities. Shari will write up a draft to present at our next meeting.

New Business: none

Adjournment: With no further business on the agenda, Phyllis M. Potter moved, Constance Euerle seconded a motion to adjourn. Motion unanimously passed at 1:22pm.

Next **Regular** Meeting: August 15 (Third Tuesday of the month, noon to 2pm)

Respectfully submitted:

Board Secretary

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Approved:

Board Chair

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