

Library Board of Trustees  
Regular Meeting  
August 15, 2023

Approved as amended September 19, 2023

**Members Present:** Trustees Connie Holz, Shari Lane, Phyllis M Potter, Robin Ross, Constance Euerle

**Staff Present:** Darren Hoerner

**Guests Present:** Friends of the Library Board Chair Karen Eames

**Regular Board Meeting Call to Order:** Chair Robin Ross called the meeting of the Lopez Library Board of Trustees to order at 12:02 pm.

**Approval of the Agenda**

**MSP:** Phyllis M Potter moved, Connie Holz seconded, approved unanimously.

**Friends of the Library Report:** Karen Eames reported there were 93 people coming to the two Josh Nelson concerts.

**Prior Month's Minutes Approval**

**MSP:** Robin Ross moved, Constance Euerle seconded approval of the minutes from the July 18, 2023, regular meeting. Motion passed unanimously.

**Routine Matters**

- **Vouchers: 07/11/2023 \$25,202.51; 07/25/23 \$10,861.76; 07/31/23 \$2,583.27**
- **Payroll and Benefits: 07/25/23 – salary/hourly \$29,816.85; benefits \$19,636.07**
- **Surplus: 263**
- **Financial Report: Operating cash balance \$199,408.35**

**MSP:** Phyllis M Potter moved, Constance Euerle seconded approval of Voucher, Payroll and Benefit expenses and the surplus count. Motions passed unanimously.

**Director's Report:**

- Facilities: There was a false alarm with the fire alarm system. While disconcerting, Darren said much good information was learned as a result. The staff will be working on extracting a shorter, more accessible version of the User's Guide for the system.
- Further discussion with the Enduris Rep (by Shari and Darren) yielded no clear path forward regarding whether we might get better coverage elsewhere. Darren reached out to some other Library Directors and determined that roughly 16% use Enduris. We have been promised a site visit and will also continue to explore other options.
- Darren is exploring a Digital Navigation grant of \$139,000 for the library.
- The library is continuing to pursue collaboration/partnerships around the island: a Walking Books Club, the School, LIFRC

**Old Business**

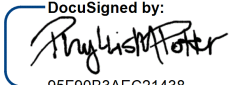
Code of Conduct: A subcommittee consisting of Shari, Darren and a staff member will come up with a draft to present to the Board.


McKinstry evaluation: It was decided that now would be a good time to schedule a visit from McKinstry to come and do an evaluation of our systems/facilities.

**New Business:** none

**Adjournment:** With no further business on the agenda, Phyllis M Potter moved, Shari Lane seconded a motion to adjourn. Motion unanimously passed at 1:30.

Next **Regular Meeting:** September 19<sup>th</sup> (Third Tuesday of the month, noon to 2pm)

Respectfully submitted:    
Board Secretary

Approved:   
Board Chair