

Lopez Island Library Board of Trustees  
Regular Meeting - In Person Meeting  
September 15, 2021

Approved as amended October 20, 2021

**Regular Board Meeting Call to Order:**

Chair Constance Euerle called the regular session of the September 15, 2021, meeting of the Lopez Library Board of Trustees to order at 10:04 am.

**Members Present:** Trustees Constance Euerle, Michael Moore, LeeAnn Rolla and Mindy Richardson.

**Staff Present:** Claudia Rempel and Malia Sanford were also present

**Guests Present:** Robin Ross was also present.

**Agenda:**


**MSP:** The agenda for September 15, 2021, was unanimously approved.


**Friends of the Library Report:** Barbara Orcutt sent the Friends of the Library Report in an email. The Friends will have their annual meeting on September 17, 2021. Linda Mapes will make a presentation about her book on Orcas. Book donations are being received only on Wednesdays and Saturdays in the Library's meeting room. Volunteers do a first sort on books which allows them to weed out books with no resale value first thing.

**Prior Month(s) Minutes Approval:**

**MSP:** Connie Holz moved, and Michael Moore seconded the motion to approve the minutes for the August 18, 2021, meeting. The minutes were unanimously approved.

**Routine Matters:**

 *Vouchers and payroll:* Vouchers from 9/1/21 \$1,138.67 and 9/14/21 \$3,658.73

 *Payroll & Benefits:* \$23,864.86 + \$9,131.96 (HCA)

**MSP:** LeaAnn Rolla moved, and Michael Moore seconded a motion to approve vouchers and payroll expenses. Motion passed.

**Director's report:** Claudia Rempel and Malia Sanford updated the board on new programs for the Fall Season. An exciting partnership with Seattle Arts and Lectures is beginning in September. The SAL Fall series will be offered to Lopez Island Library Card Holders for free (and to the library at a discounted rate). We are also beginning a series of lectures from four local authors while continuing to offer our regular book clubs and story time for preschoolers, moms and tots, and kindergarten. This summer the

library's programs served over 1000 patrons! This included a family book club, an outdoor discovery program, and activities at summer camp.

**New Business:**

- **Library Grounds Planning:** A patron approached the library director to donate a gift for the library grounds. The board discussed the implication of this gift, which included costs for insurance, moving, and on-going liability.

MSP Connie Holz moved, and Michael Moore seconded the decision to not accept the gift for a large piece of art on the library grounds. Motion passed.

- **Facilities Priorities:** The library board discussed some of the on-going issues and projects regarding the library facility. These issues include proper fire and safety protocols. Further projects for the facility include new windows, a new water heater, new bathroom floors.

**Old Business:**

- **Volunteers:** The library received responses from 11 patrons who are interested in volunteering at the library. Ingrid Vliet and Beth St. George will take the lead in scheduling and training volunteers.

*Executive Session: Chairman Constance Euerle opened the executive session at 11:24am Personnel issues were discussed. No actions were taken, no decisions were made. The executive session was closed at 11:54am.*

**Adjournment:** With no other business on the agenda, Chair Constance Euerle called for a motion to adjourn the meeting.

**MSP:** Michael Moore moved, and Mindy Richardson seconded the motion to adjourn. Motion passed. The meeting adjourned at 11:56 am.

Next **Regular Meeting: October 20, 2021**

Respectfully submitted:   
Board Secretary

Approved:   
Board Chair