

Lopez Island Library Board of Trustees
Regular Meeting-Virtual Meeting
January 20, 2021
Approved as Amended February 17, 2021

Regular Board Meeting Call to Order:

Chair Constance Euerle called the regular session of the January 20, 2021 meeting of the Lopez Library Board of Trustees to order at 11:06am.

Members Present: Trustees Constance Euerle, Connie Holz, Michael Moore, Mindy Richardson, and LeaAnn Rolla.

Staff: Staff members Claudia Rempel and Ingrid Vliet were also present.

Guest: Robin Ross

Agenda: The agenda for the January 20, 2021 was unanimously approved.

Approval of Minutes: Chair Constance Euerle asked for a motion to approve minutes from December 16, 2020. A draft was sent out prior to the meeting and suggestions and edits were made.

MSP Connie Holz moved and Michael Moore seconded the motion to approve the minutes from December 16, 2020. Motion passed.

Friends of the Library Report: No report presented

Vouchers and Payroll Approval:

Payroll: \$18,363.82 HCA: \$5,203.74

Vouchers: \$10,422.91, \$2,898.00

Chair Constance Euerle called for a motion to approve vouchers from January of 2021.

MSP Connie Holz moved and LeaAnn Rolla seconded the motion to approve January 2021 expenses. Motion passed.

Surplus:

Items to approve for surplus from December 2020 (387 items, old office chairs).

Chair Constance Euerle called for a motion to approve all surplus items.

MSP Michael Moore moved and Mindy Richardson seconded the motion to approve surplus items December 2020. Motion passed.

Operations Report:

Ingrid Vliet updated the board on the operational activities for December of 2020. Grab and Go patron uses continue to increase through the end of the year, with over 10,000 materials picked up. Patrons are continuing to use online resources and we continue to add new cardholders to our library.

Old Business:

Painting:

Bernardo Velazquez's bid to paint the library was approved and painting of the building has begun. We are still looking for bids to refinish the library wooden floors and replace existing flooring in the library bathrooms.

Staffing Update:

Self- Assessments:

Claudia Rempel and board member, Connie Holz will be working with staff on annual assessments and goals for 2021.

Outdoor/Library Grounds Policies:

The re-opening committee has advised the board to adopt a library grounds policy for the library's outdoor use during the COVID-19 pandemic. (See attached policy).

Chair Constane Euerle called for a motion to approve the committee's recommendations to approve the COVID-19 Library grounds policy.

MSP Connie Holz moved and LeaAnn Rolla seconded the motion to approve the COVID-19 Library grounds policy. Motion passed.

Adjournment: With no other business on the agenda, Constance Euerle called for a motion to adjourn the meeting.

MSP Michael Moore moved and Mindy Richardson seconded the motion. Motion passed.

The meeting adjourned at 11:58am.

Respectfully submitted: _____

Board Secretary

Approved:  _____

DocuSigned by:
Constane Euerle
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Board Chair

Covid-19 Library Grounds Policy



Governing the use of property located at 2225 Fisherman Bay Rd Lopez Island Washington

1. An approved mask **MUST BE WORN** on library property.
2. Only one household at a time is allowed in the Grab and Go Room. Limit your time to 5 minutes. Be considerate of others who may be waiting to come in. Please do not sit or stand within 6 feet of the Grab and Go Room door so as not to block access for other patrons.
3. No smoking, vaping, drugs, or alcohol is allowed on library grounds.