



TEEN JOB OPPORTUNITY!

LIBRARY AIDE - TEEN PROGRAMS

The Lopez Island Library's Programs Department is hiring a part-time Teen Aide position to assist in planning and implementing teen- and tween-oriented Library programs this summer. This is a great opportunity for anyone interested in learning about working in a cultural institution, such as a library or a museum, or in gaining experience in event coordination. It is also an opportunity to think-up fun things for young people to do on Lopez!

Qualifications:

- Age 14+
- Creative thinker
- Willingness to recruit friends to join in Library programs
- Clear communicator
- Punctual and reliable
- Comfortable using technology

Responsibilities:

- Help start a youth advisory board
- Contribute ideas for teen programs
- Help co-design a new teen space
- Assist with family summer programs
- Assist with basic Library services as needed

Time commitment: 8 hours/week. This is primarily a summer position, but there is the possibility of extending into the school year with fewer hours.

Compensation: \$12/hour

Please complete the attached application and submit to Malia Sanford, malia@lopezlibrary.org; or you may hand deliver to the Library, or mail your application to:

Lopez Island Library, PO Box 770, Lopez Island, WA 98261.

APPLICATION DEADLINE IS FRIDAY, JUNE 4TH

Lopez Island Library

Library Aide – Teen Programs Application

(Please submit completed application by June 4th)

APPLICANT INFORMATION

Full Name:-----

Address:-----

Phone:----- Email:-----

Are you 14 years or older:-----

Do you have reliable transportation to get you to the Library in the Village on time?-----

Are you available to work 2 days a week for 3-4 hours per shift?

Do you have any summer travel plans?-----

If yes, when?-----

Are you comfortable working with computers?-----

Do you like being around people?-----

Briefly explain why you think you'd be a good fit for the position (you are welcome to write on another piece of paper and attach it):

Library Aide – Teen Programs Application (page 2)

Please propose an idea for a library program for teens and/or tweens that you would like to help produce, and that you think your friends would come to:

REFERENCES

Please list two references, either a teacher, mentor, or former employer (no family members).

Name:----- Relationship:-----

Email:----- Phone: -----

Name:----- Relationship:-----

Email:----- Phone: -----

SIGNATURE

I certify that my answers are true and complete to the best of my knowledge

Signature :----- Date:-----