

Lopez Island Library Board of Trustees
Regular Meeting-Virtual Meeting
September 16, 2020
Approved as Amended October 21, 2020

Regular Board Meeting Call to Order:

Chair Constance Euerle called the regular session of the September 16, 2020 meeting of the Lopez Library Board of Trustees to order at 11:08am.

Members Present: Trustees Constance Euerle, Connie Holz, Michael Moore, and LeaAnn Rolla.

Staff: Staff members Claudia Rempel and Ingrid Vliet were also present.

Guest: Barbara Orcutt, Friends of the Library President. Robin Ross and Mindy Richardson were also present.

Agenda: The agenda for the September 16, 2020 was unanimously approved.

Approval of Minutes: Chair Constance Euerle asked for a motion to approve minutes from August 19, 2020. A draft was sent out prior to the meeting and suggestions and edits were made.

MSP Connie Holz moved and LeaAnn Rolla seconded the motion to approve the minutes from August 19, 2020.

Friends of the Library Report: Barbara Orcutt updated the Board on the Friends activities. The Friends will be hosting their annual meeting on October 8, 2020 via zoom. The guest speaker is *Eager* author Ben Goldfarb. The public is invited to attend and listen to his lecture.

Operations Report: Ingrid updated the board on the highlights for the month of August and upcoming events in September. A new reader's advisory option called Book Match has been added for patrons to solicit recommendations based on their preferred reading preferences. E-circulation numbers are holding steady and physical checkouts are starting to climb as patrons take advantage of our grab and go service.

Old Business:

Library/School Partnership: A draft of the school and library MOU was sent out to the board for their review. A draft is currently being reviewed by the school as well.

Facilities Report: Painting has completed for the exterior of the building. A special thank you to Thomas Pal. Michael Moore is still working on bids for bathroom flooring, carpet cleaning, and interior painting.

Open Air Enrichment Program: The library is moving ahead with a plan to offer an Open Air Enrichment Program for the Fall of 2020. The proposal for this program has been reviewed and approved by the San Juan County Health Department. The library will hire temporary part-time staff positions to help staff the program.

Chair Constance Euerle called for a motion to approve 2 part- time, temporary staff positions for this program.

MSP Connie Holz moved and Michael Moore seconded a motion to approve 2 part-time positions to staff this program.

2021 Budget Preliminaries: Planning has begun for the 2021 budget. Projections and adjustments will be made by board and staff and a draft budget presented at the next meeting.

Adjournment: With no other business on the agenda, Constance Euerle called for a motion to adjourn the meeting.

MSP Michael Moore moved and Connie Holz seconded the motion. Motion passed.

The meeting adjourned at 12:35pm.

Respectfully submitted: _____
Board Secretary

Approved: _____
Board Chair