

Lopez Island Library Board of Trustees
Regular Meeting
February 18, 2020
Approved as Amended April 21, 2020

Regular Board Meeting Call to Order:

Chair Constance Euerle called the regular February 18, 2020 meeting of the Lopez Library Board of Trustees to order at 10:00 AM.

Members Present: Trustees Bob Buchholz, Constance Euerle, Michael Moore and LeaAnn Rolla. Connie Holz was excused.

Staff: Library Staff Member Claudia Rempel was also present.

Agenda Approval: The agenda was presented for approval.

MSP Michael Moore moved and LeaAnn Rolla seconded the motion to approve the meeting agenda as presented. Motion passed.

Executive Session: At 10:02am the meeting convened in executive session. The purpose of the executive session was to discuss a personnel matter and the board anticipated the executive session to last approximately 1 hour.

The minutes will show that the executive session began at 10:02am and ended at 11:03am. No decisions were made or actions taken.

The public was invited to return to the meeting room.

Friends of the Library Report: Barbara Orcutt gave a report regarding the Friends' activities this winter. This is a quiet time for the Friends. They are looking for volunteers who can help sort books, and join the board. They are also in need of more space in their current location for storing books. Their next project is to continue to look at options for their 2020 annual meeting.

Approval of 12/9/2019, 1/14/2020, and 1/21/2020 Board Minutes: Minutes were sent out prior to the meeting and corrections and suggestions were emailed in response. The draft of the minutes was submitted for approval.

MSP Bob Buchholz moved and LeaAnn Rolla seconded the motion to approve the meeting minutes as amended. Motion Passed.

February 18, 2020 Expenditures

Expenditures Summary

Payroll Worksheet

January 2020

Staff and Admin Payroll	\$14,897.18
HealthCare Authority	\$2,677.42

Expenditures

1/16/2020	\$7,328.29
2/4/2020	\$3,695.93

Chair Constance Euerle called for a motion to approve all vouchers.

MSP A motion was made by LeaAnn Rolla and seconded by Bob Buchholz to approve all vouchers totaling \$28,598.82. Motion passed.

Surplus: 901 items weeded (valued less than \$1,000.00)

Chair Constance Euerle called for a motion to approve all surplus items.

MSP A motion was made by Bob Buchholz and seconded by LeaAnn Rolla to approve all weeding of surplus items. Motion passed.

Staff Reports- Claudia Rempel gave a report from the staff on the library's operational statistics, upcoming programs, and the Star Library Award. Further data is included in the documents included at the end of the minutes.

Energy Audit Report- Michael Moore updated the Board on the Energy Audit Report conducted in the library in December. After further input from the audit company, Sustainable Connections, the Library will investigate some options for the library that can be implemented once more cost and labor data is received.

Next Meeting: Regular Library Board of Trustees Meeting – March 17, 2020.

Adjournment: With no other business on the agenda, Chair Constance Euerle called for a motion to adjourn.

MSP A motion was made by Bob Buchholz and seconded by LeaAnn Rolla to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:57 am.

Respectfully submitted: _____
Board Secretary

Approved: _____
Board Chair

Librarian's Report-Ingrid

Overdues

- Sending out the stage 1-3 over dues every week or two seems to be helping get materials back. The reports are usually shorter now.
- Stage 1 – 14 days overdue; stage 2 – 30 days; stage 3 – 45 days; stage 4 – 60 + days
- I sent out stage 4 (mail vs. email/automatic phone for 1-3) twice, some came back undeliverable, some got results, some apparently reached the patron but did not get results.
- I'm thinking we need to chip away at the stage 4 over dues with phone calls (a few at a time).
- Stage 4 over dues were made worse by the experiment of endless auto-renewal – during that time I believe some patrons lost track of library books and got the impression that they could keep library materials indefinitely.

Hoopla – circulation is increasing

- New high numbers in January: 12 new patrons, 94 total patrons, 300 total circs
- 30 patrons got all 5 possible; 30 got 3-4; 34 got 1-2 items
- Audio books are by far the most borrowed format: 117 audio books; 42 e-books; 11 comics; 50 movies; 39 TV; 13 music
- New high numbers may be a blip or a trend – too soon to tell for sure, though they went up all fall, and audio books are widely gaining popularity (not just on Lopez)

Washington Digital Library Consortium (WDLC) – Our Overdrive

- WDLC members voted to indefinitely continue both the Macmillan and Blackstone boycotts and revisit when necessary. Macmillan affects audio and e-books, Blackstone is just for audio and began about 6 months ahead of Macmillan for similar reasons.
- We don't expect to get immediate results but more libraries are joining the Macmillan boycott every week, and we hope that these publishers will rethink their policies over time, as well as that other publishers will think twice before limiting library access.
- One survey of library users I read recently showed that patrons are more likely to purchase audio and paper books of authors they have found through services like Overdrive at their library.

Star Library Ratings

- I finally found the 2019 article in LJ, and yes we did not get a star rating this year, but we were in the database of Washington libraries (i.e., we were not overlooked).
- 2019 ratings are based on data from fiscal year 2017, so it can have nothing to do with recent personnel changes.
- About 1/3 of the 2018 star libraries did not make the cut for 2019 due to the addition of Wi-Fi usage to the previous areas (total circulation, circulation of electronic materials, library visits, program attendance, and public internet computer use).
- We were already not competitive in the areas of circulation of electronic materials and public internet computer use, and this is not likely to change much.
- With 3 of 6 categories now pertaining to e-resources, and an atypically high percentage of the local population that eschews or limits personal electronics use, it is no longer realistic for us to be competitive in the star library rankings.
- I don't think we should view this as a mark against us. It is more accurate to say that the star library metric no longer measures our particular strengths.